

COLUMBIA COUNTY BOARD OF COMMISSIONERS

WORK SESSION
MINUTES

April 22, 2003

The Columbia County Board of Commissioners met in scheduled session with Commissioner Joe Corsiglia and Commissioner Anthony Hyde, together with Sarah Tyson, Assistant County Counsel, and Jan Greenhalgh, Board Secretary. Commissioner Bernhard was not present.

Commissioner Corsiglia called the meeting to order.

ASSESSMENT & TAXATION GRANT:

Sue Poling, Chief Appraiser, came before the Board regarding the Assessment & Taxation grant document and to answer any questions the Board may have. Commissioner Hyde stated that this is standard procedure and the County is notified in advance of what we will receive. This is already budgeted for. With that, Commissioner Hyde moved and Commissioner Corsiglia seconded to approve the resolution for Columbia County to participate in the Assessment & Taxation Grant, resolution number to be assigned. The motion carried unanimously.

RUTH BAKER: CLOSED BANK ACCOUNTS:

Ruth Baker, Finance Director, came before the Board to seek approval to close the three following bank accounts: 1) Local Government Investment Pool Account #5136. This account was set up to account separately for various small investments. This is an unnecessary step and in fact complicates matters rather than simplifies them. The funds would be rolled into our main pool account #5641 and accounted for with the rest of the other funds; 2) Local Government Investment Pool Account #4050. This account was set up to account separately for jail bond proceeds. This could be accomplished in account #5641; 3) Washington Mutual Account #935-802656-0. This account was set up to track A&T funds. There is no reason to have this fund in a separate bank account. This balance would be rolled over to the account which contains all unsegregated funds. The auditors have also suggested these accounts be closed. After little discussion, Commissioner Hyde moved and Commissioner Corsiglia seconded to authorize the Finance Director to close the three mentioned bank accounts, subject to approval by County Counsel. The motion carried unanimously.

REQUEST TO FILL VACANT ACCOUNTING POSITION:

While in attendance, Ruth informed the Board that she will need to replace the accounting position in her department. Jean is on vacation this week, but stated that she would post the position immediately upon her return, with Board approval. Commissioner Corsiglia stated that if the position needs to be filled, then we should move forward with that. However, he will be scheduling an executive session next week to discuss the loss of this employee and his concerns with the

process on how this was dealt with. With that, Commissioner Hyde moved and Commissioner Corsiglia seconded to approve the recruitment of the accounting position vacated in the Finance Department. The motion carried unanimously.

DAVE HILL: NOTICE TO PROCEED FOR PARAMETRIX:

Dave Hill, Public Works Director, came before the Board to request approval to give Parametrix authorization to proceed with the remaining preliminary engineering work on Phase 1b for the road improvements to Port Westward. This is the second part of Phase 1. Parametrix has been given notice to proceed for up to \$125,000 in Phase 1a. There is an EDA grant of \$663,000 of which the County's match is \$198,900. EDA is pressuring the County to spend the remaining balance of that, which is \$538,000.

On a separate issue, Commissioner Hyde reported on some legislation that is up for hearing today, which is to appeal HB 3551. This bill would automatically double the time allowed for ethanol production in an enterprise zone. It would take it from 50% of assessed value to 100% and would include the property as well as the personal property. If this passes, the County would lose \$12 million.

After discussion on the possible effects of HB 3551, there was a consensus of the Board to allow Dave to give Parametrix authorization to proceed with Phase 1(b).

TODD DUGDALE, LDS DIRECTOR:

Update on Transfer Station/HHW Facility Work Program: Todd Dugdale, Bill Potter and Michael Sievers of URS Corporation, updated the Board on the progress being made on the Transfer Station/Household Hazardous Waste Facility and the next steps to be taken. Todd reviewed the implementation schedule with the Board. The Railroad Avenue site has been selected as the preferred site. They have entered into a purchase agreement for this site, subject to certain conditions being met. Bill Potter stated that they expect to receive the appraisal of the property sometime this week. Todd stated they are obtaining a water availability letter from the City of St. Helens in conjunction with their review of the zoning compliance. LDS is almost finished with the on-site sewage evaluation and a land survey is being completed. Meetings have been held with ODOT and Portland Western Railroad concerning the railroad crossing issues. The seller is to remove all junk off the site, but that has not yet happened. Regarding the zoning compliance step, the Planning Commission must determine that a transfer station facility is similar to permitted uses in a heavy industrial zone. Notice was given to all property owners and a meeting was held. Only four property owners attended and they were opposed to the transfer station. The Planning Commission will be hearing this issue on May 5, 2003.

Amendment #9 to URS Service Agreement: The next step is the procurement of a vendor to design, construct and operate the Transfer Station/HHW Facility and to provide transportation and landfill services. Todd has drafted an amendment to the contract with URS Corporation to assist with the remaining steps. Services are proposed in 6 tasks for a proposed contract cost of \$43,000.

Funds are available from the Transfer Station and Landfill rate differential payments. The work would be completed over the next year according to the implementation schedule.

After discussion, Commissioner Hyde moved and Commissioner Corsiglia seconded to authorize staff to prepare an amendment to the contract with URS Corporation. The motion carried unanimously.

ORDER NO. 27-2003 - AMENDING CONDITIONS OF ORDER NO. 9-2003:

Sarah Tyson previously discussed this with the Board the controversy that arose around condition #2(E)(ii) in final Order No. 9-2003. Mr. Morten was concerned with this condition which required road overlay, drainage, bike lanes, curbs and sidewalks. Sarah spoke with Land Development Services about the fact that this in a rural area and curbs and sidewalks are not appropriate under the road standards. Further there is not adequate space between the existing road and the power poles to safely require the applicant to construct bike lanes. Therefore, Sarah has amended the condition to read as follows: *"Make road improvements to Sykes road fronting lot 03202, to include road overlay, drainage, widening to 12 feet of centerline, and a 5 foot gravel shoulder. Prior to construction of the right-of-way, a permit is required from the Road Department"*. Dave Hill met with Mr. Morten at the site and informed him of needed to be done. Mr. Morten was not totally in agreement but said he could live with that. After discussion, Commissioner Hyde moved and Commissioner Corsiglia seconded to approve Order No. 27-2003 (Amending Order No. 9-2003), "In the Matter of Amending Condition 2(E)(ii) of MP 01-09 in Order No. 9-2003 Regarding Required Road Improvements". The motion carried unanimously.

LINEAR TRAIL:

Commissioner Hyde reported that the County received the grant for the Linear Trail.

MORSE BROS. APPEALS:

Sarah informed the Board that the County received a written withdrawal from Morse Bros. on their appeal of the Site Design Review. We also received a withdrawal from the City of Columbia City for their appeal. The 24/7 permit was not appealed and will not be coming before the Board. Therefore, the only Morse Bros. issues coming before the Board will be the two operating permits.

EXECUTIVE SESSION UNDER ORS 192.660(1)(h) - PENDING LITIGATION:

The Executive Session was carried over to the following Board meeting.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 22nd day of April, 2003.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: Joe Corsiglia
Joe Corsiglia, Chair

By: Not Present
Rita Bernhard, Commissioner

By: [Signature]
Anthony Hyde, Commissioner

By: Jan Greenhalgh
Jan Greenhalgh, Board Secretary